



Committee Call Notes

Scientist Mentoring & Diversity Program for Biotechnology (SMDP Biotech)

Outreach & Planning Committee

Conference Call

Thursday, June 4, 2015

2:00PM Eastern / 11:00 AM Pacific

Conference Line: 712 775-7100

Access Code: 1071934#

The following Committee members were in attendance:

- Hugo Caicedo, Janssen
- Lauren Celano, Propel Careers
- Aleisha Dobbins, BioMarin
- James Henly, Johnson & Johnson
- Meg Levy, Johnson & Johnson
- Scott May, ICPD
- Charlene Rincon, Amgen
- Dustielyn Savage, ICPD

Welcome remarks & introductions:

Scott May welcomed everyone to the 2015 SMDP Biotech Outreach & Planning Committee meeting. Scott then invited everyone on the call to introduce themselves. Scott reviewed the agenda for the meeting, the notes from the last committee call as well and reminded everyone that the supporting documents are on the committee page on the ICPD website (icpdprograms.org), under the pull down menu.

Finalizing the 2015 Training Session

- Program Agenda, Venues, Speakers
Scott shared that the agenda is almost complete. Scott described the upcoming SMDP Biotech training session in June, which will be located in Philadelphia. It begins on Saturday June 13th with the Celebration of Mentoring & Diversity reception and will run through June 18th. The scholars will be staying at the Latham Hotel. The training will be located at the Deloitte location in Philadelphia. On the second day of training the scholars as well as the J&J mentors will be traveling to Janssen Pharmaceuticals located in Springhouse for a private tour. After the tour the scholars will be registered to attend the biotech Convention.

Dustie gave a quick description of the venues and stated that she hadn't decided on a location for the casual dinner. Scott confirmed that he had spoken to Elisabeth and she informed him that all speaker needs have been met.



- **Opening Reception Invitations**
Scott discussed the flow of events for the reception. He reminded the committee that the scholars and mentors will not know who they are paired with at that time of the reception. If the committee has anyone they would like to invite to the reception, they should send Dustie an email.

The speakers that have been selected for the reception are Charlene Mills, Vice President of HR at Janssen Pharmaceuticals and our keynote speaker will be Eve Higginbotham, Vice Dean for Inclusion & Diversity at University of Pennsylvania. Scott thanked Johnson and Johnson for sponsoring the reception.
- **Scholars and Mentors**
Scott updated that all the scholars and mentors have been selected and Dustie added that all travel arrangements are being finalized.
- **Orientation calls**
The mentor orientation call will be on May 27th at 12:00 pm Eastern time. The Scholar orientation call will be on May 27th at 2:00 pm Eastern time.
- **Scholar activities during at the Biotech convention**
Charlene and Aleisha both spoke about how important it is for the mentors to sit down with the scholars if given the chance and share their experience and the best way to navigate the convention.
- **Sponsor materials to share with Scholars**
If anyone wants to provide materials for the scholars they should contact Dustie. Amgen will be providing portfolios.

Current programming:

- **Webinar schedule and topics**
The next webinar will be July 14 with Baxter geared more towards medical devices. The August 11 webinar will feature speakers from the Medical Device and Diagnostics Sector of Johnson & Johnson. Scott asked the committee to let him know if anyone would like to host a webinar. He directed everyone to the webinar topics list that is located online.
- **End-of-year reunion call for last year's cohort**
ICPD will host a webinar call for the 2014 participants. Scott let everyone know this is a new event that will be a virtual conference call. The biotech program will be held soon and late October 2015 for the medtech program.
- **Scholar-of-the-Year / Mentor-of-the-Year**
The online form has been a little more challenging than expected, but we hope to open the online nomination and voting system soon.



- Other programming
Former alumni will be invited to the Welcome Reception in Philadelphia. It is a great way for former SMDP Scholars to reconnect and debrief about the program.

Engaging Current SMDP Scholars and Alumni at the Sponsor Companies

ICPD is continually looking at ways to bring the current and former scholars into positions in industry. We would like help our partner companies to continue to innovate in this area as we develop opportunities ranging from site visits to full-time assignments. We always welcome conversations about this with representatives at our partner companies. Scott suggested we make this topic the focus of a future committee call. ICPD will invite representatives from its sponsor companies to present some of their successes in creating opportunities for SMDP Scholars.

Other & Action Items:

Scott asked if anyone had anything they wanted to add. Scott thanked everyone for their continued support and input. Scott encouraged everyone to attend the welcome reception. James asked when the final agenda will be available and where he could find it. Scott informed him it should be up on the website by the end of the day.