

Committee Call Notes

Scientist Mentoring & Diversity Program for Biotechnology (SMDP Biotech) Outreach & Planning Committee

Conference Call

Tuesday, December 16, 2014
2:00PM Eastern / 11:00 AM Pacific
Conference Line: 712 775-7100
Access Code: 1071934#

Welcome/Introductions

Scott thanked everyone for attending the meeting.

The following Committee members were in attendance:

- Lauren Celano, Propel Careers
- Elisabeth Freeman, ICPD
- Scott May, ICPD
- Walter Offiah, Janssen
- Dustielyn Savage, Programs Manager, ICPD

Welcome remarks & introductions:

Scott May welcomed everyone to the 2015/2016 SMDP Biotech Outreach & Engagement Committee meeting. Scott then invited everyone on the call to introduce themselves. Scott told everyone where they could find the agenda for the meeting as well as the supporting documents on the ICPD website under the committee pull down menu.

Current Programming (Webinars and topics):

Scott explained to everyone that we are expanding our SMDP webinar offerings to not only include webinars that are an extension of the face to face training but to also offer webinars that feature some of our sponsor companies. Scott said the he would compile a list of topics to share with the committee. One webinar will be hosted by Laurie Trousil at St. Jude Medical titled "Building a MedTech Career". Laurie will be discussing diversity and inclusion. Phil Ebeling, Senior VP of Research & Development, St. Jude Medical has been invited and will also speak for a few minutes about the R&D process. Kari Weitzel, Recruitment Manager will discuss getting hired in the industry.

There will also be a webinar hosted by Amgen titled "Biotechnology Manufacturing and R&D, Spotlight on Amgen" by Esteban Santos at Amgen. Bernard Bedon, Ph.D., VP of Human Resources at Amgen will discuss how to thrive with ever changing companies.



Lauren stated that these were wonderful topics. ICPD is working with Johnson & Johnson, Janssen, and Baxter to set up future webinars. We plan on having one once a month. Scott shared with Lauren that he would like to extend an invitation to her to moderate one of the webinars. Lauren replied that she is happy to help in anyway. Scott informed everyone that if anyone has any materials that they would like to share with the current Scholars and the alumni to please send it. Scott will be sending out a reminder email as well.

Scholar Recruitment:

Scott mentioned that ICPD has already gone live with the application on the website for the 2015/2016 SMDP Biotech Program. Applications are being accepted. He asked the committee to please pass on the information to colleagues and academic institutions. Lauren asked Scott to please send her a few sentences that she can put in the Propel newsletter. Elisabeth added that in the early part of January there will be extensive outreach to universities across the United States and Puerto Rico.

End of the Year Reunion Call:

This refers to the scholars from the year 2013. This will give everyone, scholars and mentors an opportunity to provide an update. Since the last call we have tentatively decided to include everyone in the call. The call was originally scheduled for Dec 17th, but we are going to be rescheduling to some time in January or February 2015.

Scholar of the Year/ Mentor of the Year:

ICPD will go live with the process of nominating a Scholar and Mentor of the Year soon. This will be a virtual process done through the portal. Anyone who has a profile on the SMDP portal is eligible to vote. ICPD is still deciding whether to make the announcement virtually or in person at the opening receptions.

15th Anniversary Ideas:

Scott asked everyone if they had ideas for how to celebrate the 15th year celebration of SMDP Biotech. Elisabeth shared that prior to the SMDP Biotech Training session in Philadelphia she would like to share updates on the SMDP Scholar alumni and where they are now. Scott mentioned that Dustie has been working on auditing the past scholars and will continue work on that. Walter made a suggestion to possibly do something face to face at the SMDP Biotech training session in June. SMDP Alumni and mentors could be invited to attend.

Support For Talent Acquisition Staff at Sponsor Companies:

Scott reminded everyone that ICPD will provide periodic orientation to the portal for anyone who would like to be added to the portal for talent acquisition purposes.



Planning for the SMDP Biotech Training Session:

A schedule at a glance has been posted on the committee page online. The training session will be held in Philadelphia. It will kick off on June 13th with a "Celebration of Mentoring and Diversity" Reception. The training session will be on June 14th and half a day on June 15th. The Scholars and the Mentors will then attend the biotech Convention which begins midday on the 15th and goes through June 18th. Scott would like to take the group to Janssen in Springhouse.

Scott asked Elisabeth if she would like to highlight any particular speaker. Elisabeth mentioned that there is a list of speaker needs on the website and welcomed any suggestions from the committee. Elisabeth mentioned that we would really like to have a spectacular speaker for the opening reception. The career panel is also a very important area for dynamic participants. Walter shared that he will help find speakers that will come and support the program. Elisabeth shared that having some alumni come out and speak to the incoming scholars would be a great idea.

As for the venues, no decisions have been made yet. Deloitte is checking to see their availability for hosting the training sessions in Philadelphia. Scott asked for suggestions on venues.

Scott noted that there are a couple areas that we may need some additional help. One is asking the committee to please suggest colleagues who would be interested in joining the committee. The other area is asking for venue suggestions in the Philadelphia area. Lauren will be in Philadelphia over the holidays and said she would look into venues and points of interest.

Other & Action Items:

Scott recapped some of the action items. Scott asked the committee if there was anything else the committee wanted to add. Elisabeth added that there is a list of target dates on the website for the committee to view.

Scott thanked everyone for their continued support and input. He reminded everyone that the next meeting is on Thursday, January 22nd.

