



AGENDA

Scientist Mentoring & Diversity Program for Biotechnology (SMDP Biotech) Outreach & Planning Committee

Conference Call Tuesday, March 24, 2020, 2:00 PM Eastern / 11:00 AM Pacific
Conference Line: 712 775-7100, Access Code: 1071934#

- Welcome & Introductions - **BOLD ITEMS WILL BE COVERED DURING THE CALL.**
For a more in-depth briefing contact Scott May at smay@icpdprograms.org or +1(202)441-7370
- Planning for the 2020 SMDP Biotech Training Session (June 6-10 in San Diego)
 - **Contingency plan for the training session and virtual programming:**
ICPD will not be canceling the 2020 SMDP programs. In the event we are unable to conduct the June training session for SMDP Biotech in San Diego, we will commence the year-long mentoring program virtually and will schedule an in-person training session, at a later date.
 - Scholar recruitment – **scholar application deadline is April 3; send names of selection committee members to Elisabeth Valerio at evalerio@icpdprograms.org by April 10; leadership added as a dimension for application reviewers; scholar orientation call is scheduled for May 14, 2-2:45 pm edt;** recruitment of more native American and Pacific Islander students; role of partner companies in outreach to students; partnering with key professional society list
 - Mentors – **notify Scott May of mentor selection by April 17; ICPD has received details for 12 of the mentors so far; mentor orientation call is scheduled for May 14, 3-3:45 pm edt; new mentor primer**
 - Program agenda, speaker needs – **recommend speakers to Elisabeth Valerio by May 15; speaker needs and draft agenda posted on the committee page**
 - Celebration of Mentoring and Diversity Reception – **keynote speaker will be Esteban Santos, Executive Vice President, Operations, Amgen; seeking a Masters of Ceremonies; send recommendations to Elisabeth Valerio by May 15**
 - Meeting venues and site visit – **seek meeting space for Sunday, June 7 and the morning of June 8; seek site visit and lunch host for the afternoon of June 8; contact Scott May to discuss this; other venues – host hotel, reception, informal dinner**
 - BIO International Convention – **email Scott May by May 15 for possible pop-up meetings**
- Partner Support
 - 2020 sponsorship - **34 scholar/mentor pairs have been sponsored; Merck is now a Major Sponsor (7 scholar/mentor pairs) and Smith & Nephew has joined SMDP MedTech as a Partner Sponsor;** contact Scott May to sponsor scholar/mentor pairs
 - **ICPD is directly sponsoring the engagement of 3 emerging companies in the 2020 program; Radius Healthcare will return as one of these; send recommendations for two more companies to Scott May**
 - Sponsorship page on www.icpdprograms.org
 - Support for talent acquisition staff at sponsor companies - **ICPD soliciting more job opportunities from sponsors and mentors (post job opportunities directly on portal or email them to jobs@icpdprograms.org)**
Outreach & Planning Committee – seeking names of new members; send nominee names to Scott May
- Current programming
 - Webinars – **The February 12 webinar about resumes, presented by Janssen Pharmaceuticals, was very interactive and well attended; the next webinar will be about interview skills and will be presented by Janssen Pharmaceuticals April 15, this will be followed by how best to present oneself in a professional setting (date TBD); additional dates available are October 16, and December 11, but dates can be shifted and additional webinars can be added**



- Virtual support for the Scholars – **Update on “Mentoring Moments”**; **FAQ section of portal**; **ICPD posts relevant sponsor news in the header of the email summary**; smart phone app for the portal; portal usability for career development purposes; tracking of user activity on the jobs section, polling scholars about when they complete their degrees and current work
- **Scholar updates**
- **Sponsor updates**
 - SMDP related announcements
 - Diversity and inclusion activities
- 2020 SMDP MedTech will be October 3-7 in Toronto Canada
- Update on Gallus – **online tours and briefings available by contacting Elisabeth Valerio**
- Other/Action items

Please plan on 30 minutes for this call. Visit smdp.icpdprograms.org for more information about SMDP

Upcoming SMDP Biotech O&P Committee calls:

Tuesday, May 5, 2020, 2:00 PM Eastern/ 11:00 AM Pacific

Tuesday, July 7, 2020, 2:00 PM Eastern/ 11:00 AM Pacific

Tuesday, September 8, 2020, 2:00 PM Eastern/ 11:00 AM Pacific

Tuesday, November 10, 2020, 2:00 PM Eastern/ 11:00 AM Pacific